

UNITED STATES RESIDENT APPLICATION CHECKLIST

Applicants, please retain this checklist. Please begin the application process as soon as possible. All documents may be sent via email to tcarlson@mountmichael.org

- 1. Entrance Exam** - Incoming Freshman must take the entrance examination. Mount Michael administers it's own examination at our school in January on the date set for Omaha Archdiocesan high schools. This year's entrance exam date is:
 - January 11th, 2025 (8:30 am - 11:30 AM)
 - *Only students taking the test this day at Mount Michael qualify for academic merit scholarships*
 - Students applying after the above testing date will need to schedule an individual testing time and will not qualify for academic merit scholarships.
- 2. Form #1: Application for Admission** - Complete and mail to the address below, along with the \$25.00 application fee payable to Mount Michael Benedictine School.
 - The application fee will be waived for students who submit their applications before December 13th, 2024.
 - Please include a recent photo of the applicant for our files. This will not be returned.
 - As noted on page 2 of the application, a hand-written essay is required.
- 3. Form #2: Personal Recommendation** - Print your name and the current date in the spaces provided
 - Give this form to a non-family member who knows you well (Religious Education Director, Coach, Scout Leader, etc.) and ask them to send the completed recommendation directly to Mount Michael as soon as possible.
- 4. Form #3 & #4: School Recommendations**- Math Teacher and English Teacher Recommendations.
 - Give form #3 to your *current* Math teacher, requesting that the completed recommendation be sent directly to Mount Michael as soon as possible
 - Give form #4 to your *current* English teacher, requesting that the completed recommendation be sent directly to Mount Michael as soon as possible.
- 5. Form #5: Authorization for Release of Educational Records** - Both the applicant and parent must sign and date this form.
 - Turn this into your school's office and ask them to send the requested documents directly to Mount Michael as soon as possible.
- 6. Admissions Interview** - Each applicant must complete an interview with a representative from the Mount Michael Board of Admissions. This interview must be completed before acceptance may be offered.
 - Interviews for admissions will begin December 1st, 2024 and must be completed by January 31st, 2025.
 - In situations where the student is unable to be physically present due to distance or other circumstances, a Zoom/Skype interview can be arranged.

Applications completed before January 31st, 2025 will receive first consideration.

The steps outlined above **must** be completed before the Board of Admissions will consider the applicant's file.

- 7. Financial Aid** - If your family seeks financial aid, please note that this process does not begin until a student is accepted. Should your son be accepted, you will receive a student agreement and acceptance letter. On the agreement, there will be a place to indicate your interest in applying for financial aid. Upon receipt of your agreement, an application for financial aid will be sent to you.

Please address all correspondence to:

Tim Carlson, Director of Enrollment
Mount Michael Benedictine School
22520 Mount Michael Road
Elkhorn, Nebraska 68022

Phone: 402.238.1457

Fax: 402.289.4389

Email: tcarlson@mountmichael.org



MOUNT MICHAEL
BENEDICTINE SCHOOL

APPLICATION FOR ADMISSION

Which program are you applying to? <input type="checkbox"/> Residential Program <input type="checkbox"/> Day Program <small>Applications without a program selected will be processed as residential unless otherwise notified.</small>
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Student Information

Name (First, Middle, Last):			
Birthdate (mm/dd/yyyy):	Email Address:		
Address:			
City:	State:	Zip:	School District:
Primary Contact Person:		Phone:	
Is your child on an IEP or 504 Plan? Yes No		Grade applying for: 9 10 11	
Please list any learning disabilities (Dyslexia, Attention Deficit Disorder, etc):			
Please list any life-threatening medical conditions:			
Religion:		Parish:	
8th Grade School Name and Address:			
Have you attended high school? Yes No		Number of years attended:	
Have you ever been dismissed or expelled from a school for academic or disciplinary reasons? <i>If yes, please explain on a separate sheet of paper.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No			
What other schools are you applying to?			
Are you applying as an international student requiring an I-20 or F1? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Family Information

	Older	Younger		Older	Younger
Number of brothers:			Number of sisters:		
Father's Information			Mother's Information		
Name:			Name:		
Employer:			Employer:		
Occupation:			Occupation:		
Work Phone:			Work Phone:		
Cell Phone:			Cell Phone:		
Email Address:			Email Address:		
Complete the following ONLY if different from applicant					
Father's full address:			Mother's full address:		

To be completed by the applicant

How did you hear about Mount Michael Benedictine School?
Why are you interested in attending Mount Michael Benedictine School?
Do you plan to attend college? <i>If not, what are your plans after graduating from high school?</i>
What careers or occupations do you think you might be interested in?
List any significant work experience:
List any extracurricular activities:
List any offices held, awards received, etc.:
List any special interests in which you feel the Board of Admissions should know:

Please circle any of the following athletic activities you would be interested in at Mount Michael

Football	Cross Country	Tennis	Basketball	Swim & Dive	Wrestling
Soccer	Track & Field	Golf	Baseball	Trapshooting	Bowling

Please circle any of the following activities you would be interested in at Mount Michael

Robotics	Student Government	Band	Choir	Speech	Journalism
Drama	Mock Trial	Student Youth Group	Pottery	Art	Academic Decathlon
E-Sports	Investment	Cooking	Math and Science Competitions	Engineering	Disc Golf

Personal Essay

On a separate sheet of paper, **IN YOUR OWN HANDWRITING**, write an essay of approximately 250 words concerning one or more of the following:

1. Why I want to attend Mount Michael Benedictine School.
2. What I hope Mount Michael Benedictine School can do for me.
3. What I hope to do for Mount Michael Benedictine School.

The information provided on this application is correct to the best of our knowledge. If accepted by the Board of Admissions, we agree to follow the policies and regulations of Mount Michael Benedictine School.

Signature of parent(s) Date

Signature of student Date

Please send to:

Director of Enrollment
Mount Michael Benedictine School
22520 Mount Michael Road
Elkhorn, NE 68022

Or email to:

tcarlson@mountmichael.org

PERSONAL RECOMMENDATION

Applicant Name: _____

Date Requested: _____

We respectfully request your advice in deciding upon the admission of this applicant to Mount Michael Benedictine School. These recommendations are used by the Admissions Board to determine which students will be admitted to our school. Mount Michael is a college preparatory boarding school for boys, offering both a five- or seven-day residential program and an extended day program. The emphasis is on small classes and individual attention with an attempt to create a wholesome atmosphere for growing up. Our program is not suitable for those with discipline problems or an uncooperative attitude toward school. The applicant must want to be here and accept academic challenge as a prerequisite for a successful experience at Mount Michael.

Please be assured that the information which you submit will be handled in a professional manner.

How long have you known this applicant? _____

In what capacity do you know him? _____

Do you recommend this applicant for Mount Michael Benedictine School? Yes No

How would you recommend him? (Please check one option and explain)

Completely With Reservation

As compared with other young men his age, this applicant has demonstrated the ability to:

	Top 10%	Above Average	Average	Below Average	Unsure
Make Friends Easily					
Set an example of good conduct for others					
Cooperate with authority and work within the rules					
Accept criticism and make improvements from it					
Exert maximum effort, showing a strong desire to achieve					

SCHOOL RECOMMENDATION - MATH INSTRUCTOR

Applicant Name: _____

Date Requested: _____

We respectfully request your advice in deciding upon the admission of this applicant to Mount Michael Benedictine School. These recommendations are used by the Admissions Board to determine which students will be admitted to our school. Mount Michael is a college preparatory boarding school for boys, offering both a five- or seven-day residential program and an extended day program. The emphasis is on small classes and individual attention with an attempt to create a wholesome atmosphere for growing up. Our program is not suitable for those with discipline problems or an uncooperative attitude toward school. The applicant must want to be here and accept academic challenge as a prerequisite for a successful experience at Mount Michael.

Please be assured that the information which you submit will be handled in a professional manner.

How long have you known this applicant? _____

Do you recommend this applicant for Mount Michael Benedictine School? Yes No

How would you recommend him? (Please check one option and explain)

Completely With Reservation

Current Math Course: _____

Recommended course for this student next year: _____

As compared with other young men his age, this applicant has demonstrated the ability to:

	Top 10%	Above Average	Average	Below Average	Unsure
Make Friends Easily					
Set an example of good conduct for others					
Cooperate with authority and work within the rules					
Accept criticism and make improvements from it					
Exert maximum effort, showing a strong desire to achieve					
Achieve Academically					

SCHOOL RECOMMENDATION - ENGLISH INSTRUCTOR

Applicant Name: _____

Date Requested: _____

We respectfully request your advice in deciding upon the admission of this applicant to Mount Michael Benedictine School. These recommendations are used by the Admissions Board to determine which students will be admitted to our school. Mount Michael is a college preparatory boarding school for boys, offering both a five- or seven-day residential program and an extended day program. The emphasis is on small classes and individual attention with an attempt to create a wholesome atmosphere for growing up. Our program is not suitable for those with discipline problems or an uncooperative attitude toward school. The applicant must want to be here and accept academic challenge as a prerequisite for a successful experience at Mount Michael.

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How long have you known this applicant? _____

Do you recommend this applicant for Mount Michael Benedictine School? Yes No

How would you recommend him? (Please check one option and explain)

Completely With Reservation

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Accept criticism and make improvements from it					
Exert maximum effort, showing a strong desire to achieve					
Achieve Academically					

MOUNT MICHAEL

BENEDICTINE SCHOOL

Please list the first three adjectives that come to mind when you think of this student. Comment on this young man's strengths and weaknesses. Please include any insight on the student's leadership skills, service and ability to work as a team member.

Name (please print)

Signature *Date*

Position

Mailing Address

City, State and Zip

Phone Number

Please send to:
Director of Enrollment
Mount Michael Benedictine School
22520 Mount Michael Road
Elkhorn, NE 68022

Or email to:
tcarlson@mountmichael.org

AUTHORIZATION FOR RELEASE OF EDUCATIONAL RECORDS

This form is to be retained by the elementary, junior high or high school sending the records.

SPECIAL NOTE: In accordance with the federal Privacy Rights of Parents and Students Act, the following signed consent is necessary in order for Mount Michael Benedictine School to receive student information for use in conjunction with the student's application for admission.

The undersigned hereby consent to the release to Mount Michael Benedictine of all educational records about the student, including recommendations and such other information as may be requested.

Student Printed Name

Student Signature

Date

Parent or Legal Guardian Signature

Date

For use by the elementary, junior high or high school:

Date sent: _____

- School Recommendation
- Transcript of Grades or Credits
- Disciplinary Report
- Current Grade Level First Semester Grades
- Current Grade Level Second Semester Grades (*if later requested*)
- Record of Standardized Test Scores (Terra Nova, Explore Scores, State Tests, Iowa Test of Basic Skills, etc.)

*If applying during the first semester or as a transfer student, please include your most recent grade report.

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