Mount Michael Benedictine Abbey and School seek an accounting assistant primarily for accounts payable and accounts receivable processes and other duties as assigned. Computer proficiency in Windows, Microsoft Word, Excel and Outlook required, and working knowledge of accounting software is preferred. Associates degree or greater with related coursework/experience in accounting and business procedures desired. Individual must maintain 100% confidentiality regarding all work information.

Email resume to business@mountmichael.org or call Fr. Louis Sojka, O.S.B. at (402) 253-0980 to learn more.

Mount Michael Benedictine Abbey and School seek a facility maintenance technician to work, as directed, in the efficient maintenance and operation of the monastic residence and school buildings and grounds.

Email resume to jcarrier@mountmichael.org or call Jeff Carrier at (402) 238-1442 to learn more.